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## **GUIDE PURPOSE**

The Opcity brand is more than our logo and colors. It is who we are and how we want to be viewed by the world.

This guide will help to familiarize you with Opcity's core brand elements to assist you in designing and producing dynamic and powerful communications while still allowing degrees of flexibility.

We have an opportunity to establish a vibrant brand in the minds of all people who interact with our products, services, and people. By providing consistent, positive brand experiences for our audiences we can create an identity that makes them comfortable with entrusting in us.



## **01 INTRODUCTION**

How We Do It: Values

## HOW WE DO IT: VALUES

#### Opcitizens live by these core values

#### **OWN IT**

We are accountable for our world and have a passionate "get it done" attitude. Results and consistency matter to our team.

#### **TAKE ACTION**

We are self-starters and have a bias towards action, innovation, learning, and limiting politics. Quick, creative iteration wins.

#### **KNOW OUR CUSTOMERS**

We feel our customers' pain and work tirelessly to understand their experience and make their lives better. Our work has purpose.

#### **TRUST AND INTEGRITY ARE PARAMOUNT**

Open, honest and transparent communication is our foundation. We treat each other with respect and keep our promises.

#### **COMMIT TO EXCELLENCE**

We dedicate ourselves to win and be the best, everyday

#### **USE DATA TO DECIDE**

We make decisions based on the best data available. We are all responsible to question authority when there is data to challenge the status quo.

#### **ONE TEAM – ONE DREAM**

We are greater than the sum of each individual's work. We embrace feedback, coaching and healthy conflict. Specialization without silos.



Excellence isn't a skill, it's more of a mindset. I come to work each day knowing that it's an opportunity to )D( *improve myself and those around me.* 



# **02 IDENTITY**

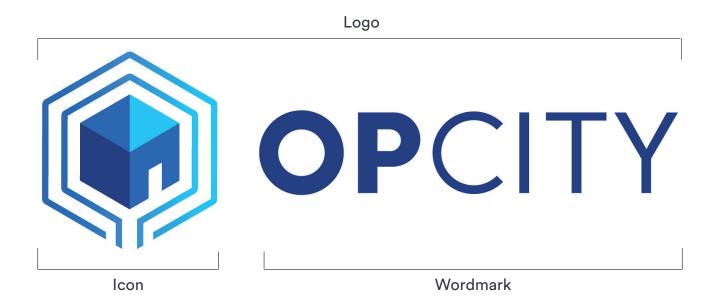
Primary Logo Logo Integrity Icon Last Resorts Unacceptable Usage Color Palette

### **PRIMARY LOGO**

Opcity's logo is the most visible element of our identity: a universal signature across all communications. It is a guarantee of quality that unites our product, partners, and marketing communications.

The logo is made up of two elements: the **wordmark** and the **icon**.

The **icon** can be used as a standalone graphic when needed.



## LOGO INTEGRITY

### Logo Colors

When using our logo, contrast is important. Use dark blue on light or white backgrounds and the white logo on dark backgrounds. A gray-scale logo is also acceptable if color is not available.



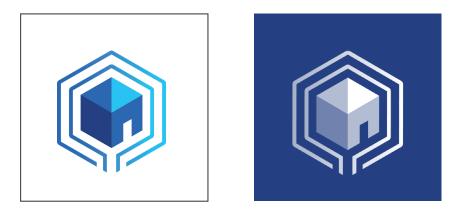
### **Clear Space**

Whenever you use the full logo wide, it should be surrounded by clear space to ensure its visibility and impact. No graphic elements of any kind should invade this zone. To work out the clearspace take the height of the log full logo and divide it in half. (Clearspace = Height / 2).



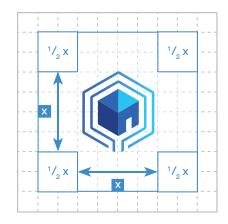
## ICON

In certain cases the Opcity icon can be used as a stand alone graphic to represent our brand. But just like the primary logo keeping the integrity of the icon intact is important. The full color version and the white version are both acceptable to use.



### **Clear Space**

Whenever you use the icon, it should be surrounded by clear space to ensure its visibility and impact. No graphic elements of any kind should invade this zone. To work out the clearspace take the height of the icon and divide it in half. (Clearspace = Height / 2).



## LAST RESORTS

It is preferred that the primary logo or the icon be presented in full color or white. However cases may come up that require gray-scale or negative space. Also the horizontal logo is the main logo we want displayed but a stacked logo can be used in certain cases when the horizontal just won't fit.

### Gray-scale Logo

Sometimes color printing is just not an option. Try to use the white logo in those cases but if that isn't possible the below grayscale option is acceptable.

### **Negavtive Space Logo**

If gray-scale isn't printing correctly feel free to use a solid black or solid white negative space version.



### Stacked Logo

The optimal way to display our logo horizontally. But the stacked is okay in a crunch.







### **UNACCEPTABLE USAGE**

To maintain the integrity of the Opcity logo, and to promote the consistency of the brand, it is important to use the logo as described in this guide. The examples shown illustrate possible misuses of the Opcity logo that should be avoided.



**X DO NOT** rearrange the logo elements or colors.

**OP**CITY

**X DO NOT** use wordmark without icon.



**X DO NOT** stretch logo.



**X DO NOT** change proportions of logo elements.



**X DO NOT** use non-approved colors.



**X DO NOT** add drop shadows.



**X DO NOT** use legacy versions of the logo.



**X DO NOT** outline the logo.

## MAIN COLOR PALETTE

These are the core colors that give us our personality and reinforce our brand values. By predominantly sticking to these three colors, all materials will be consistent. Along with the 3 primary colors different tones of each color are permitted to expand the available color palette.



## ACCENT COLOR PALETTE

Sometimes the main color palette just won't do, so when you need to use a more broad array of colors for things like infographics and speciality advertising we have a set of approved accent colors for you to use. But remember always use these as accents and never the focal point of a design.



### **ACCENT COLOR EXAMPLES**







## **03 TYPOGRAPHY**

Fonts

## MAIN HEADER FONT

Opcity has one primary font to represent the brand. Circular Std Black is used for headlines and Circular Std for all other copy. Substitute fonts can be used if these two are not available in certain scenarios. Also unique fonts can be used in unique marketing situations such as a one time events or internal company activities.

## **CIRCULAR BLACK**

# ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz

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### MAIN BODY FONT

The main body font is Circular Std and can be used in any weight when needed.

#### **Circular Std**

### A B C D E F G H I J K L M N O P Q R S T U V W X Y Z a b c d e f g h i j k l m n o p q r s t u v w x y z

### A B C D E F G H I J K L M N O P Q R S T U V W X Y Z a b c d e f g h i j k l m n o p q r s t u v w x y z

Medium

Book

### A B C D E F G H I J K L M N O P Q R S T U V W X Y Z a b c d e f g h i j k l m n o p q r s t u v w x y z Bold



At Opcity, I make my own paychecks and write my own ticket for my career. Our team comes in every single day and works like there's no tomorrow. We are a force, and we're coming at you fast!



### **THANK YOU!**

We appreciate you reading over the Opcity Brand Guidelines. If you have any additional questions about the Opcity brand please do not hesitate to contact us, we would love to hear from you!

#### **Contact Information**

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